

# Health and Safety Policy



*CTG Consultancy is committed to the highest standards of health and safety, providing and maintaining safe and healthy working conditions, equipment and systems of work for all our employees, and ensuring that our design and other activities reflect a similar concern for the health and safety of all those involved in the construction, operation and occupation of buildings designed by this practice. Our Health and Safety Policy Statement of Intent is set out below and a copy of the Practice's full Health and Safety Policy is available on request.*

The Practice will:-

- comply with the requirements of health and safety legislation and approved codes of practice and ensure, through its health and safety manager, that Partners and employees are aware of all relevant legislation, HSE guidance and best practice;
- nominate a Health & Safety Director (the Senior Partner), Health & Safety Supervisor and Fire Officer;
- provide adequate control of health and safety risks arising from its work activities;
- consult with staff, clients, consultants, contractors and end users on matters affecting health and safety;
- ensure that all employees are aware of their responsibility for their own and health and safety and that of those with whom they work;
- provide and maintain safe equipment and provide information, instruction and supervision to ensure that all employees are competent to undertake tasks in a safe manner;
- prevent accidents and cases of work-related ill health and maintain safe and healthy working conditions;
- maintain and implement a detailed Health & Safety Policy and related documents setting out responsibilities, organisation and arrangements;
- review health and safety performance and revise the Policy and associated documents as necessary at regular intervals.

A handwritten signature in black ink, appearing to read 'D. Ross', written over a horizontal line.

David Ross

Senior Partner

24 March 2014

*This policy was last reviewed and updated in March 2014 and is due for review in March 2015.*